HOW TO SET UP PRINTER FOR INVOICE PRINTING IN BILLING REGISTER?

AKSHAY GENERAL STORE PVT. LTD.
User: Akshay Singh
Database Path: D:\Billing Register\Database_BR.accdb

BILLING REGISTER

Financial Year 2022-2023
01-04-2022 To 31-03-2023

Change Financial Year

About

Search forms here

| Sales |
| Customers |
| Purchases |
| Suppliers |
| Inventory |
| Production |
| Labels/Stickers |
| Accounting |
| Statutory Reports |
| Marketing |
| Administrative Tasks |
| Statutory Master Data |
| General Settings |
| General Master Data |
| Organization |

Click on the Sales menu button

Holidays :

Holiday Name	Date	Refresh

Check Invalid Records

Events/Reminders

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me

Shashvat Gupta | SG

BILLING REGISTER

AKSHAY GENERAL STORE PVT. LTD.
User: Akshay Singh
Database Path: D:\Billing Register\Database_BR.accdb

Financial Year 2022-2023
01-04-2022 To 31-03-2023

Change Financial Year

About

Shashvat Gupta

Dashboard

Search forms here

Sales

Sales — *Click on Sales button*

Sales - Tou...

Customer S...

Customer ...s

Bulk Printing Of Invoice/Estimate

Pending Tasks

Sale Orders

Sale Performance - General

Sale Performance - By Receipt

Sale Performance - By Customer

Sale Performance - By Items

Sale Performance - By WWT Items

Sale Log

Point Of Service Management

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Holidays :

Holiday Name	Date	Refresh

Check Invalid Records

Events/Reminders

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me

Shashvat Gupta SG

Sales

Basic Details | Miscellaneous

Send Message

Date	Sr. No.	Customer
03-02-2023	1	

Click here to Unlock the form

CCS

^ Sale No: 2022-23/1 SB Sec: WKIN Date: 03-02-2023 Sale Type: Local Cash Sale to Consumer

Customer Choose Customer C+ ^ID: Assign ^ADDRESS Local (Intra-State) | Cash | ^ Status > Initiated

Phone: Name : Clear Sale To Registered Dealer

City State POS For Tax

Billing Address

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	100.00 /Pc	20.00 /Pc	0	0.00	120.00	120.00	0.00	120.00	0.00	120.00

^Item | McMohan's Pizza - Large - Ready to Eat | With | Mushroom | W/O | Chilly Flakes | ^ I-Note | Misc | ^ Status | Initiated

Delete Item | Selected | All | Quantity | — | 1 | + | Item Order | ↑ | 1 | ↓

	Gross Price(Incl.)	120.00
	Discount % :	0
	Discount :	0.00
	Sale Price(Incl.)	120.00
	Addl. Chrgs(Incl.)	0.00
	^ Tax Amount :	0.00
	Net Price :	120.00
	^ Round Off :	0.00
	Receivable Amt:	120.00
	^ Change Paid :	0.00
	Amt Balance :	120.00

^ Current Credit Balance | Pay/Take Balance
0.00

Received IN | ^ Amount
Cash | 0.00 | D
| 0.00 | D

Amt Received | 0.00 | Clear

Print Set | Two Copies
Copy | All | Invoice
Size | A4 Portrait | Invoice
Sale Slip | 1L 80(70) mm

Items | With-Without | Additional Charges Load Items From SO

Search Item Here | Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready to		100	
Confectionery	McMohan's Pizza - Medium - Read		70	
FMCG - Food	McMohan's Pizza - Small - Ready t		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Record: 1 of 1 No Filter Search

Search | All | Start Text | End Text

Print All | Print/Send PDF

Shashvat Gupta SG

Dashboard | Sales

Date	Sr. No.	Customer
03-02-2023	1	

SALES

Basic Details | Miscellaneous

Send Message

| ^ Sale No: | 2022-23/1 | SB | Sec: | WKIN | Date: | 03-02-2023 | Sale Type: | Local Cash Sale to Consumer |

Customer | Choose Customer | C+ | ^ID: | Assign | ^ADDRESS | Local (Intra-State) | Cash | ^ Status > | Initiated
Phone: | Name : | Clear | Sale To Registered Dealer
City | State | POS For Tax | Billing Address | Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	100.00 /Pc	20.00 /Pc	0	0.00	120.00	120.00	0.00	120.00	0.00	120.00

^Item | McMohan's Pizza - Large - Ready to Eat | With | Mushroom | W/O | Chilly Flakes | ^ I-Note | Misc | ^ Status | Initiated

Delete Item	Selected	All	Quantity	—	1	+	Item Order	1		Gross Price(Incl.)	120.00		^ Current Credit Balance	Pay/Take Balance

Load Items From SO

Discount % : | 0
Discount : | 0.00
Sale Price(Incl.) | 120.00
Addl. Chrgs(Incl.) | 0.00
^ Tax Amount : | 0.00
Net Price : | 120.00
^ Round Off : | 0.00
Receivable Amt: | 120.00
^ Change Paid : | 0.00
Amt Balance : | 120.00

0.00

Received IN	^ Amount
Cash	0.00 D
*	0.00 D

Amt Received | 0.00 | Clear

Items | With-Without | Additional Charges

Search Item Here | Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready t		100	
Confectionery	McMohan's Pizza - Medium - Reac		70	
FMCG - Food	McMohan's Pizza - Small - Ready t		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Print Set
Copy
Size
Sale Slip

Invoice
Invoice

Record: 1 of 1 | No Filter | Search

Search ● All ○ Start Text ○ End Text

Print All | Print/Send PDF

Click here on the Settings button (gear icon)

Shashvat Gupta SG

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me

Dashboard | Sales

Report Printing Settings

REPORT PRINTING SETTINGS

Printer	Report	Paper Size	Orientation	Resize Report With Factor	Top Margin (mm)	Bottom Margin (mm)	Left Margin (mm)	Right Margin (mm)	Include Header
Default	1L 80(70) mm		Portrait	1	0	0	0	0	☑
	mm		Portrait	1	0	0	0	0	☑
			Portrait	1	0	0	0	0	☑

Default
OneNote for Windows 10
POS-80-Series
OneNote (Desktop)
Microsoft XPS Document Writer
Microsoft Print to PDF
Fax

Apply Discount

Pay/Take Balance

0.00 D
0.00 D
0.00 Clear

Invoice
Invoice

Record: 1 of 3 | No Filter | Search

Print All | Print/Send PDF

Shashvat Gupta SG

File   Home   Sales   Customers   Purchases   Suppliers   Inventory   Production   Label/Stickers   Accounting   Marketing   Administrative Tasks   Statutory Master Data   General Settings   General Master Data   Organization   Tell me

Dashboard   Sales

Report Printing Settings

REPORT PRINTING SETTINGS

Printer	Report	Paper Size	Orientation	Resize Report With Factor	Top Margin (mm)	Bottom Margin (mm)	Left Margin (mm)	Right Margin (mm)	Include Header
POS-80-Series	1L 80(70) mm		Portrait	1	0	0	0	0	☑
Default	2L 80(70) mm	Thermal Paper(80 x 210)		1	0	0	0	0	☑
Default	A4 Portrait	Thermal Paper(80 x 297) Thermal Paper(80 x 3276)		1	0	0	0	0	☑

Now, select the desired Paper Size.

Apply Discount

Pay/Take Balance

0.00 D
0.00 D
0.00 Clear

Invoice
Invoice

Record: 1 of 3   No Filter   Search

Search

Print All   Print/Send PDF

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me

Dashboard | Sales

Report Printing Settings

REPORT PRINTING SETTINGS

Printer	Report	Paper Size	Orientation	Resize Report With Factor	Top Margin (mm)	Bottom Margin (mm)	Left Margin (mm)	Right Margin (mm)	Include Header
POS-80-Series	1L 80(70) mm		Portrait	1	0	0	0	0	☑
Default	2L 80(70) mm		Portrait	1	0	0	0	0	☑
Default	A4 Portrait		Portrait	1	0	0	0	0	☑

Default
OneNote for Windows 10
POS-80-Series
OneNote (Desktop)
Microsoft XPS Document Writer
Microsoft Print to PDF
Fax

Next, select the
A4 printer.
You need to have the driver
installed in the PC to see the
printer in the list.
For this demo, we shall select
Microsoft Print to PDF.

We strongly recommend you select a specific printer from the list of
available printers instead of selecting the default printer of the PC/laptop.

Record: 3 of 3 | No Filter | Search

Print All | Print/Send PDF

Shashvat Gupta   SG

File   Home   Sales   Customers   Purchases   Suppliers   Inventory   Production   Label/Stickers   Accounting   Marketing   Administrative Tasks   Statutory Master Data   General Settings   General Master Data   Organization   Tell me

Dashboard   Sales

Report Printing Settings

Message

REPORT PRINTING SETTINGS

Printer	Report	Paper Size	Orientation	Resize Report With Factor	Top Margin (mm)	Bottom Margin (mm)	Left Margin (mm)	Right Margin (mm)	Include Header
POS-80-Series	1L 80(70) mm	Thermal Paper(80 x 210)	Portrait	1	0	0	0	0	☑
Default	2L 80(70) mm		Portrait	1	0	0	0	0	☑
Default	A4 Portrait		Portrait	1	0	0	0	0	☑

Letter
Tabloid
Legal
Statement
Executive
A3
A4
A5
B4 (JIS)
B5 (JIS)

Now, select the desired Paper Size.

Apply Discount

Pay/Take Balance

0.00   D
0.00   D
0.00   Clear

Invoice
Invoice

Record: 3 of 3   No Filter   Search

Record: Search

Print All   Print/Send PDF

Shashvat Gupta SG

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | 🔍 Tell me

Report Printing Settings

✕

Now, close
this window.

REPORT PRINTING SETTINGS

Printer	Report	Paper Size	Orientation	Resize Report With Factor	Top Margin (mm)	Bottom Margin (mm)	Left Margin (mm)	(mm)	Header
POS-80-Series	1L 80(70) mm	Thermal Paper(80 x 210)	Portrait	1	0	0	0	0	☑
Default	2L 80(70) mm		Portrait	1	0	0	0	0	☑
Microsoft Print to PDF	A4 Portrait	A4	Portrait	1	0	0	0	0	☑

Apply Discount

Pay/Take Balance

0.00 D
0.00 D
0.00 Clear

Invoice

Invoice

Record: 1 of 3 No Filter Search

Print All | Print/Send PDF

Shashvat Gupta SG

File   Home   Sales   Customers   Purchases   Suppliers   Inventory   Production   Label/Stickers   Accounting   Marketing   Administrative Tasks   Statutory Master Data   General Settings   General Master Data   Organization   Tell me

Dashboard   Sales

Date	Sr. No.	Customer
03-02-2023	1	

Basic Details   Miscellaneous

Send Message

^ Sale No: 2022-23/1   SB   Sec: WKIN   Date: 03-02-2023   Sale Type: Local Cash Sale to Consumer

Customer   Choose Customer   C+   ^ID: Assign   ^ADDRESS   Local (Intra-State)   Cash   ^ Status >   Initiated
Phone: Name :   Clear   Sale To Registered Dealer
City   State   POS For Tax
Billing Address   Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	100.00 /Pc	20.00 /Pc	0	0.00	120.00	120.00	0.00	120.00	0.00	120.00

^Item   McMohan's Pizza - Large - Ready to Eat   With   Mushroom   W/O   Chilly Flakes   ^ I-Note   Misc   ^ Status   Initiated

Now let's preview the Invoice report for A4 first.

Delete Item   Selected   All   Quantity   —   1   +   Item Order   ↑   1   ↓

Items   With-Without   Additional Charges   Load Items From SO

Search Item Here   Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready t		100	
Confectionery	McMohan's Pizza - Medium - Read		70	
FMCG - Food	McMohan's Pizza - Small - Ready t		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Gross Price(Incl.)   120.00
Discount % :   0
Discount :   0.00
Sale Price(Incl.)   120.00
Addl. Chrgs(Incl.)   0.00
^ Tax Amount :   0.00
Net Price :   120.00
^ Round Off :   0.00
Receivable Amt.   120.00
^ Change Paid :   0.00
Amt Balance :   120.00

^ Current Credit Balance   Pay/Take Balance
0.00

Received IN   ^ Amount
Cash   0.00   D
0.00   D
0.00   Clear

This is the Preview button. Click here

Size   A4 Portrait   Invoice
Sale Slip   1L 80(70) mm   Invoice

Record: 1 of 1   No Filter   Search

Search   All   Start Text   End Text

Print All   Print/Send PDF

Print Preview   Sales   Customers   Purchases   Suppliers   Inventory   Production   Label/Stickers   Accounting   Marketing   Administrative Tasks   Statutory Master Data   General Settings   General Master Data   Organization

Dashboard   Sales   Invoice

A4 invoice seems good.

Now let's check the
80mm thermal report

Akshay General Store Pvt. Ltd.

C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh

Phone: 999-888-7770 | Email: akshay2468@gmail.com

Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.

Inv. No. : 2022-23/1

Inv. Date : 03-02-2023

Sale To: Cash

Tax Invoice

Original Copy

CASH/ CREDIT

#	Item	HSN/SAC	Unit List Price	Discount	Unit Sale Price	Qty	Net Price
1	McMohan's Pizza - Large - Ready to Eat With: Mushroom Without: Chilly Flakes		120.00 /Pc	0%	120.00	1 Pc	120.00

# Items : 1	T. Qty : 1 Pc		

Net Price	Rs	120.00
Amount Paid	Rs	0.00
Balance	Rs	120.00

Amount In Words : *One Hundred Twenty Rupees Only*

Authorised Signatory

Page: 1   No Filter

Shashvat Gupta SG

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me

Dashboard | Sales

Date	Sr. No.	Customer
03-02-2023	1	

CCS

SALES

E+

Basic Details | Miscellaneous

Send Message

^ Sale No: 2022-23/1 | SB | Sec: WKIN | Date: 03-02-2023 | Sale Type: Local Cash Sale to Consumer

Customer | Choose Customer | C+ | ^ID: | Assign | ^ADD RESS
Phone: | Name : | Clear
City | State

Local (Intra-State) | Cash | ^ Status > | Initiated
Sale To Registered Dealer
POS For Tax
Billing Address

Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	100.00 /Pc	20.00 /Pc	0	0.00	120.00	120.00	0.00	120.00	0.00	120.00

^Item | McMohan's Pizza - Large - Ready to Eat | With | Mushroom | W/O | Chilly Flakes | ^ I-Note | Misc | ^ Status | Initiated

Select the thermal printer size [1L 80(70) mm)] from this drop-down list.

Delete Item | Selected | All | Quantity | — | 1 | + | Item Order | ↑ | 1 | ↓

Items | With-Without | Additional Charges

Load Items From SO

Search Item Here | Scan Barcode Here

Main Category	Items	Internal Code	List Price	Tax
Bakery	Fruit Bun		10	
Cold drinks	McMohan's Pizza - Large - Ready to		100	
Confectionery	McMohan's Pizza - Medium - Read		70	
FMCG - Food	McMohan's Pizza - Small - Ready t		50	
Ice Cream	Pizza Base - Large	PB-L	50	
	Pizza Base - Medium		40	

Record: 1 of 1 | No Filter | Search

Search | All | Start Text | End Text

Gross Price(Incl.) | 120.00
Discount % : | 0
Discount : | 0.00
Sale Price(Incl.) | 120.00
Addl. Chrgs(Incl.) | 0.00
^ Tax Amount : | 0.00
Net Price : | 120.00
^ Round Off : | 0.00
Receivable Amt. | 120.00
^ Change Paid : | 0.00
Amt Balance : | 120.00

^ Current Credit Balance | Pay/Take Balance
0.00

Received IN | ^ Amount
Cash | 0.00 D
| 0.00 D

Amt Received | 0.00 | Clear

Print Set | Two Copies
Copy | All | Invoice
Size | A4 Portrait | Invoice
1L 80(70) mm
2L 80(70) mm
A4 Portrait

Sale Slip
Print All

Shashvat Gupta SG

File | Home | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization

Tell me

Dashboard | Sales

DATE	No.	CUSTOMER
18-12-22	1	Neelam Sahni

Basic Details | Miscellaneous

Accounting | Send Message

| ^ Sale No: | 2022-23/1 | SB | Sec: | Date: | 18-12-2022 | Sale Type: | Local Cash Sale to Consumer |

Customer | Choose Customer | C+ | ^ID: | NS1 | ^ADDRESS | Assign | Local (Intra-State) | Cash | ^ Status > | Initiated

Phone: | Name : | Neelam Sahni | Clear | Sale To Registered Dealer

City | State | POS For Tax | Billing Address | Apply Discount

Item No.	>Selling Qty.^	Selling Unit	^ Unit List Price	Unit Extra Charge	Discount %	Unit Discount	Unit Sale Price	Gross Price	Gross Discount	Sale Price	^ Tax Amount	Net Price
1	1	Pc	40.00 /Pc	0.00 /Pc	0	0.00	40.00	40.00	0.00	40.00	0.00	40.00

^Item | CocaCola 300 ml Can | With | W/O | ^ I-Note | Misc | ^ Status | Initiated

| Delete Item | Selected | All | Quantity | — | 1 | + | Item Order | ↑ | 1 | ↓ |

| Gross Price(Excl.) | 40.00 |
| Discount % : | 0 |

^ Current Credit Balance | Pay/Take Balance

0.00

Items | With-Without | Additional Charges | Load Items From SO

	Discount	0.00
Sale Price(Excl.)	40.00
Addl. Chrgs(Excl.)	0.00

Received IN | ^ Amount

| Search Item Here | Scan Barcode Here |

Main Category	Items	Internal Code	List Price	Tax
Cold drinks	CocaCola 300 ml Can		40	Incl
	Fanta 1.2 litre bottle		100	Incl
	Pepsi 1.2 litre bottle		100	Incl

^ Tax Amount :	0.00
Net Price :	40.00
^ Round Off :	0.00
Receivable Amt:	40.00
^ Change Paid :	0.00
Amt Balance :	0.00

Cash | 40.00 | D
| 0.00 | D

Amt Rec | 40.00 | Clear

Print Se

Copy | Invoice

Click on the Preview button

Size | 1L 80(70) mm | Invoice

Sale Slip | 1L 80(70) mm

Record: 1 of 1 | No Filter | Search

Search | ● All | ○ Start Text | ○ End Text

Print All | Print/Send PDF

Billing Register

Print Preview

| File | Print Preview | Sales | Customers | Purchases | Suppliers | Inventory | Production | Label/Stickers | Accounting | Marketing | Administrative Tasks | Statutory Master Data | General Settings | General Master Data | Organization | Tell me |

Shashvat Gupta SG

Dashboard | Sales | Invoice

And this is how the invoice would look like when printed by Thermal printer.

AGS

Akshay General Store Pvt. Ltd.

C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh

824-932-1578 | akshay2468@gmail.com

Tax Invoice

Original Copy

Inv. No. : 2022-23/1

Inv. Date : 03-02-2023

CASH/ ~~CREDIT~~

Sale To: Cash

#	Item	Unit List Price	Unit Sale	Qty	Sale Price
1	McMohan's Pizza - Large - Ready to Eat With: Mushroom Without: Chilly Flakes	120.00	120.00	1 Pc	120.00

Page: 1 | No Filter